

Englewood Isles Parkway Association, Inc.

Board of Directors Meeting Minutes March 19, 2018, 1:00 PM Elsie Quick Library.

Approved April 16, 2018

The March 19, 2018 meeting of the Englewood Isles Parkway Association Board of Directors was called to order by President Alice Anastasi at 1:00 PM. A quorum of Board members was present.

Roll call was conducted and attendance is listed below:

Directors Present: President Alice Anastasi (Unit 3), Vice President Bill Rowell (Units 4-6), Secretary Rob Holborn (Units 4-6), Treasurer Lewis Stogner (units 1-2), Fred Nelson (Marina Isles), Frank Collins (Units 4-6), Barb MacIntosh (Windsor Villas), Jeanne Briggs (Englewood Isles 1).

Guests: Jeanne Fullilove, Stu Gentsch, Jana Catuccio.

Approval of the Minutes from the Board Meeting February 20, 2018.

Lewis Stogner made the motion to approve the minutes, Bill Rowell made the second.

There was no further discussion.

Results of the Vote: Motion carried unanimously of the Board Members present.

President's Report: President Alice Anastasi stated she went to the County office on March 9th to obtain the annual right of use permit to work on the parkway and received the permit on March 12th.

Regarding the accident with the tree Alice Anastasi received a letter stating that the Parkway has 4 years to file a claim if something happens to the tree. She further stated that Kevin with Signature Lawn and Pest said there is no treatment necessary, and that the wounds to the trees will heal.

Landscape Report: President Anastasi stated that a resident who owns a fifth wheel stated the entrance oak tree was very close to the roof of his trailer and suggested that it be trimmed so that it may not cause someone damage. Alice contacted Brenden with B & R Tree trimming who has been performing this for the parkway in the past came out and trimmed the tree. Brenden also stated that the nine palm trees on the parkway are either in the power lines or near them and that he would not continue to trim them due

to the danger of the power lines, and that they would have to come down. The cost is \$225.00 each, total of \$2,025.00. Currently there is less than a \$1000.00 in that line item budget.

There was further discussion related to the number of trees that should be removed immediately, and which ones can wait. There was further discussion regarding the cost of removing the trees. It was mentioned that \$225.00 per tree was believed to be an excessive cost for each tree. There was discussion regarding negotiating the price of the tree removal. It was suggested that the Parkway offer to pay \$175.00 - \$180.00 per tree and do all the trees at once. Alice will go back with the offer.

Sarasota County Grant: Rob Holborn stated that he and Tom Komisak attended the required grant class last Wednesday in Sarasota and found it to be very informative.

Important issues: The more signatures the better, scoring more points.

Rob stated the first step in the grant process is for Alice Anastasi to send a letter to the neighborhood grant office with the board's intent to apply for the neighborhood grant.

Rob requested a letter from every HOA President supporting the application for the grant and the renovation of the entrance.

Rob will be asking the other HOA Presidents that belong to the Southwest County Alliance to support our efforts to improve the entrance. This represents the public interest in the grant and will allow us to score more points toward the grant.

The most common projects funded with this grant have been entrance signs to neighborhoods.

Rob explained the scoring by the voluntary grant board, and stated the county has \$99,000.00 for this grant.

Must have three (3) quotes for each contractor whose work would cost over \$3,000.00. If the county will be paying the contractors, the board cannot provide a down payment toward any work.

The grant cannot have any maintenance costs included, and the board must maintain the project for five years or the county can ask to return the allocated fund.

Rob Holborn passed out a deadline sheet for the board members so that they may follow the required timeline. The board will also have to vote to allow the application for the grant, and permission to work on the signs.

Rob further explained the procedures regarding the grant process, and the signatures from the HOA Presidents, and residents.

There was extensive discussion regarding residents/HOA's donating money to the project.

Treasurer's Report: Lewis Stogner handed out a report for February 2018. Lewis explained the reports to the board using the ledger from the computer. The overall balance of the accounts is \$13,666.00 in the operating fund. Only \$708.00 in dues have been collected, with Units 4,5,6 just handing in at the meeting a check for \$18,349.00.

The 2018 year to date expenses are \$7,028.54 from a budget of \$41,376.00.

There was further discussion regarding the transfer of money to the irrigation fund for 2018. Currently there is \$6,913.33. The board suggested transferring \$3,000.00 to start the year and wait until the entrance sign has been completed before considering any more. The amount in the improvement fund is \$4,818.30, the board agreed to transfer from the general operating account \$1,800.00 to the improvement fund and agreed to use the fund toward the entrance wall project. All further donations will be placed in the improvement fund for the entrance wall project.

Lewis Stogner stated that Casa Rio II has decided to leave the Parkway again. He feels the board needs to talk to the six residents to change their minds.

There were no requests for changes in the Treasurers report.

Unfinished Business:

Update on refurbishing the front entrance walls: Alice Anastasi stated that she, Lewis Stogner and Bill Rowell made a road trip to look at stone for the entrance walls. She further discussed the variety of stone available and has ordered some samples.

Bill Rowell, Alice Anastasi and Lewis Stogner, passed out a drawing of the proposed design of the wall for the board to review and explained many of the details.

There was extensive discussion regarding the stonework within the design of the walls. Masons will be brought in for their ideas and the county representatives who will inform the board of what can and cannot be done regards to the grant and county building code.

Alice Anastasi discussed some of the lettering fonts, and some paint colors. Alice asked the board to consider one basic design which would allow the board to receive more estimates.

Lewis Stogner made the motion to accept the basic design of the walls (5th version) so that the board can work on estimates. Alice Anastasi made the second.

There was no further discussion.

Results of the Vote: Motion carried unanimously of the Board Members present.

Bill Rowell stated that he would object to the walls having lettering stating, “Deed restricted community”, he stated that this would take away from the aesthetics of the wall and add an unnecessary cost. There was extensive discussion regarding placing additional smaller signs.

Alice Anastasi stated that the current “Deed Restricted Community” sign has only been up on the walls for four years. Further discussion on this subject will be brought up at a later date.

Grant Project Vote:

Rob Holborn made the motion for the Englewood Isles Parkway Association to apply for the Sarasota County Cycle 31 (Fall 2018) Neighborhood Initiative Grant Program. Bill Rowell seconded the motion.

There was no further discussion.

Results of the Vote: Motion carried unanimously of the Board Members present.

Rob Holborn made a motion to allow the renovation of the entrance signs on the property owned by the Englewood Isles Parkway Association in conjunction with the Sarasota County Cycle 31 Neighborhood Initiative Grant Program. The motion includes allowing any work in association with the grant. Bill Rowell seconded the motion.

There was no further discussion.

Results of the Vote: Motion carried unanimously of the Board Members present.

Newsletter: Alice Anastasi explained the newsletter that will be given to each HOA. One side of the letter will have the proposed design of the entry walls. The letter will explain the renovation of the entrance walls and asks residents to donate money toward this renovation.

Election of Officers:

President: Rob Holborn nominated Alice Anastasi, Bill Rowell seconded the nomination/motion. There were no further nominations.

Results of the Vote: Motion carried unanimously of the Board Members present. Alice Anastasi will remain the President of the Parkway Association.

Vice-President: Rob Holborn nominated Bill Rowell, Frank Collins seconded the nomination/motion. There were no further nominations.

Results of the Vote: Motion carried unanimously of the Board Members present. Bill Rowell will remain the Vice-President of the Parkway Association.

Secretary: Lewis Stogner nominated Rob Holborn (for the next 6 months), Bill Rowell seconded the nomination/motion. There were no further nominations.

Results of the Vote: Motion carried unanimously of the Board Members present. Rob Holborn will remain the Secretary of the Parkway Association.

Treasurer: Rob Holborn nominated Lewis Stogner, Bill Rowell seconded the nomination/motion. There were no further nominations.

Results of the Vote: Motion carried unanimously of the Board Members present. Lewis Stogner will remain the Treasurer of the Parkway Association.

Meeting Adjournment:

Rob Holborn made the motion to adjourn the meeting. Bill Rowell seconded the motion.

There was no further discussion on the motion.

Results of the Vote: Motion carried unanimously of the Board Members present.

The meeting was adjourned at 2:30 PM.

Next Meeting: April 16, 2018 at 10:30 PM

Submitted by Secretary Rob Holborn